

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING August 19, 2009

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director DeBella. The meeting was held at the Justice Park District, Justice, Illinois.

ROLL CALL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
ALSIP PARK DISTRICT	JEANNETTE HUBER
SUMMIT PARK DISTRICT	TOM SUHS
POSEN PARK DISTRICT	TJ WHITCOMB
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
JUSTICE PARK DISTRICT	CALI DEBELLA

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
ERIN LYNCH	SUPERINTENDENT
RYAN CORTEZ	RECREATION SPECIALIST

ABSENT

BLUE ISLAND PARK DISTRICT	REPRESENTATIVE
WORTH PARK DISTRICT	CARLO CAPALBO
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

ADDITIONS OR REVISIONS TO THE AGENDA: None

CITIZENS TO BE HEARD – None.

APPROVAL OF MINUTES OF JULY 15, 2009

Motion made by Director Huber to approve Minutes of Regular Meeting held on July 15, 2009. Motion was seconded by Director Gleason. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Gleason. Director Whitcomb made a motion to approve the Treasurer's Report with a combined ending balance of \$24,886.64 plus two certificates of deposit in the amounts of \$247,000 and \$200,000. The motion was seconded by Director Gleason. There was discussion regarding the negative balance in the IPDLAF account and the fact that member district payments may not be made promptly; however, one of the certificates of deposit is maturing tomorrow. Roll was called with all directors voting yes. The motion carried, 6—0.

EXECUTIVE DIRECTOR'S REPORT

A. AUGUST HIGHLIGHTS

Executive Director Chesna reported that the following events took place in August: The Dupage Children's Museum was cancelled due to low enrollment. The Alsip Street Fair and National Night Out went well. The Splash Bash had to be cancelled due to weather conditions. The End of Summer Vacation Bash and the Karaoke Dance both went well and were well attended. We are now finished with summer programs and special events and getting ready for fall.

B. EMPLOYEE/VOLUNTEER OF THE MONTH

Erin Lynch and Ryan Cortez are jointly being named Employee of the Month. Day camp had many challenges this year that they both resolved. Ryan took charge of the ITRS tournament and did a good job. Erin and Ryan handled getting certified by the American Camping Association as well as the PDRMA audit. Teamwork made it all possible, and Ryan's attitude meant a lot throughout the whole thing. The Pace audit was another assignment. They both did a lot of hard work. Marge was also in the mix assisting with the audit with background information, etc. Marge will be honored next month.

C. DAY CAMP OVERVIEW

All in all, Session II went well. One of the difficulties was a parent who was very demanding to the point where we had between one and five staff dealing with her concerns. Some were valid, but most could have been resolved quickly.

D. WORTH COMMUNITY CENTER

Lori presented the board with several bids she had gotten for renovation of the Worth Community Center. She listed quotes for construction (including electrical and flooring), painting, signage, a new phone system and furniture. The total budgeted for this move was \$19,800. The total cost of these quotes was \$28,773, resulting in \$8,933 over budget.

There was much discussion amongst the board members regarding these various quotes, most of which related to the type of flooring, the square footage, cost and the necessity to have this done. It was noted that if the flooring was omitted, we wouldn't be over budget by that much. The length of a commercial warranty versus the 25 year residential warranty was also questioned. The phone system was also explored with questions about the provider and costs. Director Leonard and Director Huber gave their opinions based on their own personal experience. Director Suhs suggested that Lori call any Park Districts that were provided as references for the company that Lori is recommending.

Director Suhs made a motion to accept the Executive Director's final recommendation for the Worth Community Center renovation in the amount of \$28,773. The motion was seconded by Director Gleason. Roll called with 5 directors voting yes & Director Leonard voting no. The motion passed 5—1.

E. OFFICE FURNITURE

This topic was covered under the Worth Community Center.

F. PACE

Our attorney has been asked to review the new contract that PACE is asking us to sign for the two vehicles we currently have. Lori said that she hadn't read it thoroughly yet, but it appears that a few of the changes may be good for SWSRA. The lease price would drop to \$100 per month from the current price of \$308, and we would get reimbursement for repairs and maintenance. The main drawback is that we wouldn't be able to transport children under the age of 8 which would present a problem for day

camp. It is possible that we may be able to switch a couple of vans around, but scheduling the routes would be a problem. The only other possibility would be that we stop providing day camp transportation for children under the age of 8 which isn't a good solution.

G. NRPA

Lori and Erin will be attending this conference in October. This is already in the budget.

H. WE CARE FOR KIDS PROGRAM/CRESTWOOD

After discussing this at the last board meeting, it was thought that this topic was dropped. Now the school district called again stating that they had a meeting coming up and asking what amount would be good for us. Lori replied \$5,000. Lori asked Director Gleason to go with because of her experience with the school board and because she was an opponent of this idea originally. The Superintendent of School District 130, the principal and assistant principal, Director Gleason and Lori attended. Director Whitcomb had asked Lori to attend, but Lori felt that since it was a small committee meeting and not an actual board meeting, it would be best to bring just one board member. The presentation went well, and it appeared that there is a desire to do this. We asked for \$5,833. It seemed like it was moving along, but then the mayor said that their attorney pointed out that it would be illegal for one taxing body to pay another taxing body. Director Gleason disputed this, and the mayor asked who their attorney could talk to. Crestwood also talked about joining SWSRA. Lori advised that if they wanted to pursue this, she would be happy to come out and make a presentation; however, we needed an answer to this proposal tonight. If they decided to join SWSRA, we could take the \$5,833 off of their fee to join. Lori told them that she would bring it to our board today and ask if based on the approval of this payment, we could go ahead with the program. They said that they would know next week if it was approved by the Crestwood board. Director Whitcomb made a motion that contingent upon receiving the \$5800 payment from Crestwood, SWSRA should proceed with the after-school program. Director Gleason seconded the motion. Roll was called with all directors voting yes. The motion passed 6—0.

I. BROCHURE

Lori advised that there was a problem at the post office with the fall brochure. The post office said that we did not meet the mailing requirements. Marge had to write a letter to the postmaster and ask for an exception so we didn't have to reprint the brochure. The postmaster granted our request on a one-time basis. We will have to make changes for the next mailing, but we were surprised that B Allan didn't advise us about this in advance.

J. LPGO

All who attended the golf outing seemed to enjoy themselves. The weather started out with rain in the morning, but by the time we were ready to tee off, it cleared up nicely. SWSRA received a check in the amount of \$2,500 for this event which is less than we normally get, but in this economy, it's pretty good. The wonderful ladies who do this fundraiser have committed to doing it again next year.

K. CELEBRI-TEE GOLF OUTING CANCELLED!

There were no celebrities signed up and very few golfers. Therefore, Jeannette, Lori and Melanie Jones from Sertoma decided to cancel the event. We will try it again next year.

L. MARKETING & PR

Executive Director Chesna reported on the booths we have had recently at the Alsip Street Fair and National Night Out as well as the booth at Nathan Hale for registration and the upcoming booth in Blue Island that Lula will staff. Lori asked that the member districts keep us in mind for any events they may

be having in the future so we could be present. Director Gleason said that on October 17th there will be a Village Health Fair in Midlothian.

The Board went into Executive Session at approximately 11:10 a.m. and returned to the normal order of business at 11:17 a.m.

ATTORNEY'S REPORT - None.

CORRESPONDENCE

We received a letter from SEASPAR thanking us for inviting them to participate in the Walk, Run or Roll Race this past spring and for the check we recently sent them. They said that they will be looking forward to participating again next year. Per our request, they will be using their proceeds from the race for participant scholarships. Lori will be presenting a check to JBSRA on Thursday, August 20th. Tri County also received a check.

COMMITTEE REPORTS

A. RECREATION - No report.

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Gleason to approve bills for the month of July, 2009 in the amount of \$21,646.69. Motion was seconded by Director Suhs. Director Whitcomb asked for details on the amounts paid to SSPRPA and Laidlaw Transit, Inc. Marge Cozzone responded. Roll was called with all Directors voting yes. The motion passed 6 —0.

C. PLANNING & POLICY – No report.

D. PUBLIC RELATIONS - No report.

OLD BUSINESS –

Director Gleason inquired about Blue Island Park District. Lori responded that she had spoken to a parent from Blue Island and asked if she would be interested in the possibility of representing the Park District on our board. Before Lori had a chance to approach Blue Island on this, the parent went to Fred Bilotto who appeared to be angry about the proposal. Director Whitcomb said that he plans to attend their board meeting and that he will talk to him.

NEW BUSINESS -- None

ADJOURNMENT

Motion was made by Gleason to adjourn the meeting. Motion was seconded by Director Whitcomb. All Directors were in favor, none opposed. Meeting adjourned at 11:29 a.m.

Marge Cozzone, Corresponding Secretary

Jeannette Huber, Corporate Secretary

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