

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING July 15, 2009

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:05 a.m. by Director Huber in the absence of the President, Director DeBella. The meeting was held at the Merrionette Park District, Merrionette Park, Illinois.

ROLL CALL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
ALSIP PARK DISTRICT	JEANNETTE HUBER
SUMMIT PARK DISTRICT	TOM SUHS
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO
POSEN PARK DISTRICT	TJ WHITCOMB
PALOS HEIGHTS RECREATION DEPT.	JANE BENEDICT FOR MIKE LEONARD

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT

BLUE ISLAND PARK DISTRICT	REPRESENTATIVE
JUSTICE PARK DISTRICT	CALI DEBELLA
WORTH PARK DISTRICT	CARLO CAPALBO

ADDITIONS OR REVISIONS TO THE AGENDA: None

CITIZENS TO BE HEARD – None.

APPROVAL OF MINUTES OF JUNE 17, 2009

Motion made by Director Suhs to approve Minutes of Regular Meeting held on June 17, 2009. Motion was seconded by Director Gleason. It was noted that Rae Woodard was named as a “volunteer” rather than an “employee,” a typographical error appeared on Page 2 under “D” (Alsip Park District) and on Page 4 under “J” it was Director Suhs who questioned the wording in the agreement. All Directors were in favor as corrected; none opposed.

APPROVAL OF TREASURER’S REPORT

The Treasurer’s Report was presented by Director Gleason. Director Whitcomb made a motion to approve the Treasurer’s Report with a combined ending balance of \$89,742.30 plus two certificates of deposit in the amounts of \$247,000 and \$200,000. The motion was seconded by Director Gleason. Roll was called with all directors voting yes. The motion carried, 6—0.

EXECUTIVE DIRECTOR'S REPORT

A. JUNE/JULY HIGHLIGHTS

Executive Director Chesna reported that the following events took place in June: Fathers Day "Piñata", the Alsip Fun Fest, Mini Golf & Munchies, and Movie in the Park. The Fishing Tales Fishing Derby was cancelled due to low enrollment. In July, we had Celebrate Freedom at the Summit Park District, the Hawaiian Luau and the LPGO Golf Outing. The White Sox game is coming up and then Movie in the Park and Concert on the Green at the end of July.

B. EMPLOYEE/VOLUNTEER OF THE MONTH

Denise Iwinski, our Marketing Coordinator, has been named Employee of the Month. Denise has done a phenomenal job of getting the press releases in the papers. She is really making a difference here. Her attitude and enthusiasm in our office is uplifting. Denise takes the initiative to do things on her own. Denise thanked the board for hiring her full time.

C. DAY CAMP UPDATE

After a one week break Session II started on July 13th. Prairie Jr. High always gives us their facility. This year they are doing a lot of construction work. Parking was an issue, so St. Terrence let us use their parking lot.

D. LPGO GOLF OUTING UPDATE

Lori said that it had rained all day until just before the tee off time, and then it cleared up. Denise Iwinski came out to do some PR at the dinner. This was their 17th annual golf outing. It's going to be a lot less money this year. They didn't secure as many sponsors this year, and participation was down. They truly do support SWSRA, but she was not sure how much we would receive—maybe \$1,500.

E. CELEBRITEE CADDY FOR CASH GOLF OUTING

This event is coming up on August 21st. Based on the numbers from the LPGO and based on the lack of responses from securing any celebrities (we have none), we're not sure what to expect. We did get the printing free. It's the people who are going who will be supporting the cause. Melanie claims that she can still get some celebrities. George Wendt from Cheers might be a possibility. We are shooting for the small newscast celebrities.

F. PR/MARKETING (see Employee of the Month)

G. PDRMA LOSS CONTROL REVIEW

Tim Lenac came around in June. The review is divided between administration and recreation. Administration is almost done. We did well on the administration end thanks to Marge and Rae who keep very good documentation on everyone. Tim is going to be coming back on July 27th.

H. AMERICAN CAMPING ASSOCIATION

The American Camping Association will be here on July 21st. We will be the first SRA to be accredited. Gordy Kaplan and Michael Hoffman are the two gentlemen who will be coming out.

I. AUDIT

Lori said that Marge has been spending extra time preparing for the audit. We want to get it done in July. In August we are getting trained for the Vermont Systems software for three days, so we have a lot coming up.

J. WORTH COMMUNITY CENTER

Lori met with Director Capalbo last week and went over the set of keys for the building. Director Gleason's husband, Gerry, is a retired AT&T installer and talked to him about doing some of the work for us. He said to go on line to locate a phone system, but there is no live person to talk to about it. Lori ended up calling a representative and they are checking into that product. Director Gleason asked Lori if she had talked to Webb, but Lori said she wasn't familiar with that person. Director Huber said that they are dealing with a person at AT&T because they are having problems with their T-1 line. She will give us the name of the person they are dealing with. Lori is not sure how much the phone system will cost. Lori is getting quotes to paint the facility, and now would be the time to do some tiling. Lori asked if she should get estimates because it would make sense to do the tile while the building is vacant. Director Huber said that Lori knows what has been budgeted so she knows how much she is working with. Lori will get quotes.

ATTORNEY'S REPORT - None.

CORRESPONDENCE - None.

COMMITTEE REPORTS

A. RECREATION - No report.

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Suhs to approve bills for the month of June, 2009 in the amount of \$19,286.77. Motion was seconded by Director Whitcomb. Director Whitcomb asked for the details on the C. G. Professionals' payments. Marge said that it related primarily to repairs on the doors of the vans. Director Huber asked Marge to get all of the details and let Director Whitcomb know. He also asked if the AT&T amount paid was standard and Marge responded that it was. Director Whitcomb also wanted to know what the \$1,188 check to Advocate Occupational represented, and Marge explained that it was for drug testing (mostly for day camp staff).. Roll was called with all Directors voting yes. The motion passed 6 —0.

C. PLANNING & POLICY - No report.

D. PUBLIC RELATIONS - No report.

OLD BUSINESS - None.

NEW BUSINESS

Director Whitcomb stated that he will be attending the next Blue Island board meeting. To our knowledge, they still have not hired a Director. Director Dziallo stated that she will not be at the next board meeting in August. Director Whitcomb said that when Posen hosts the board meeting in November, it will be held at the village hall on Walter Jimny Drive.

ADJOURNMENT

Motion was made by Jane Benedict to adjourn the meeting. Motion was seconded by Director Whitcomb. All Directors were in favor, none opposed. Meeting adjourned at 10:40 a.m.

4 South West Special Recreation Association
Minutes of Meeting
July 15, 2009