

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

January 10, 2007

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 9:08 a.m. by Director Huber. The meeting was held at Blue Island Park District in Blue Island.

ROLL CALL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
ALSIP PARK DISTRICT	JEANNETTE HUBER
SUMMIT PARK DISTRICT	TOM SUHS
JUSTICE PARK DISTRICT	CALI DEBELLA
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
BLUE ISLAND PARK DISTRICT	JACKI DAZZO

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
ERIN LYNCH	SUPERINTENDENT OF RECREATION

ABSENT

POSEN PARK DISTRICT	JOY OCHOA
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

ADDITIONS OR REVISIONS TO THE AGENDA:

Tod Stanton from Design Perspectives and David Emanuelson from Strategic Management were introduced.

CITIZENS TO BE HEARD:

APPROVAL OF MINUTES OF DECEMBER 13, 2006

Motion made by Director Gleason to approve Minutes of Regular Meeting held on December 13, 2006. Motion was seconded by Director DeBella. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Gleason in the absence of Director Ochoa. Director Gleason made a motion to approve the Treasurer's Report with a combined ending balance of \$102,377.67. Director Leonard seconded the motion. Roll was called with all Directors voting yes. The motion carried, 6—0.

EXECUTIVE DIRECTOR'S REPORT

A. DECEMBER HIGHLIGHTS

Executive Director Chesna reported that the Feed the Hungry Dance, Santa's Landing and Christmas at Georgio's all took place in December. Lori asked the board members if their districts had any events coming up that we could put in our brochure. We want to try something new and get spring or summer fests and events that we can put in the brochure so that it will look like a program that we are offering. We are trying to keep the cost low for as many programs as possible so that we can bring up our enrollment.

B. EMPLOYEE/VOLUNTEER OF THE MONTH

Executive Director Chesna announced that we didn't choose any employee for the month of December.

C. APPROVE AUDIT FOR YEAR END APRIL 30, 2006

Executive Director Chesna stated that the audit would be left until the end of her report.

D. COOKBOOKS FOR BOARD MEMBERS

Executive Director Chesna distributed enough cookbooks to each board member so they could take them back to their own board members. Lori said that we have tons of cookbooks that we'd like to get out of storage, and we are distributing them for PR. Director Suhs inquired if anyone ever makes any money on these cookbooks.

E. DAY CAMP FEES

Lori explained that when she first started at SWSRA, the previous director had kept the out-of-district fees 100% higher than in district. Lori followed that formula. As you follow across the pricing chart provided, you will see that the fees haven't varied much over the years. We don't feel that out-of-district participants should be getting a break on transportation charges. We only have a few non-residents and most of them provide their own transportation anyway. Director Gleason inquired what session III represented. Lori explained that the first three weeks are Ssession I and the second three weeks are Session II. If you attend all six weeks, it is Session III. We give an "early bird" \$50 discount for session III if the fee is paid in full before the end of April. This incentive seems to help a little bit. We get a lot of special requests who wander in at the last minute. They are looking for scholarships that are already taken and want to be put in the program. We can still usually take them as long as we can get enough staff. Director Gleason asked if there shouldn't be an incentive to sign up for all six weeks. Lori said that there used to be and maybe there was an error on the chart. It should be \$25 less all the way down. Out-of-district is going to be more. \$1475 and \$1075 would reflect a \$25 discount.

F. FEBRUARY MEETING

Executive Director Chesna stated that she would like to keep the next board meeting on the scheduled date. Although she will be in Washington, D.C. on February 14th, she could change the meeting to the 28th, but would prefer that Erin Lynch give the Executive Director's report. Lori will have copies of the proposed budget ready for that meeting so the board members will have time to review it and discuss at the March meeting.

G. IAPD/IPRA CONFERENCE

Lori said that she and the girls are signed up for conference and that they are looking forward to it.

H. A T & T GRANT RECEPTION

The reception is at 2:00 p.m. this Friday. Senator Maloney will be there, and Lori said she is glad that most of the board members will be able to be there. It will be a good photo opportunity. A T & T will handle the press release including a photo.

C. APPROVE AUDIT FOR YEAR END APRIL 30, 2006

Copies of the audit were distributed in November so the board members have had time to digest it. Director Gleason asked about the asset management information, and Lori said that it was given to the auditor and was corrected afterwards. A motion to approve the audit for the year ending April 30, 2006 was made by Director Suhs. Director DeBella seconded the motion. Roll was called with all directors present voting yes. The motion carried 6—0.

Director Leonard made a motion to approve the day camp fees as corrected. Director Gleason seconded the motion. Roll was called with all directors voting yes. The motion carried, 6—0.

I. STAFF VISION MEETING

This meeting will follow the board meeting.

Director Gleason made a motion to accept the Executive Director's Report; seconded by Director DeBella. All Directors were in favor; none opposed.

ATTORNEY'S REPORT – None.

CORRESPONDENCE - None.

COMMITTEE REPORTS

A. RECREATION - No report.

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Gleason to approve bills for the month of December, 2006 in the amount of \$20,568.09. Motion was seconded by Director DeBella. Director inquired whether SWSRA has a Cosco membership and suggested that we may want to look into it. Executive Director Chesna explained that she is looking into the Pace Vanpool invoice that includes another charge for the minivan #1795. Lori went on to explain the problem she is having with Pace regarding purchasing this leased van. Roll was called with all Directors voting yes. Motion carried, 6—0.

Payroll was previously approved under the Treasurer's Report.

C. PLANNING & POLICY – No report

D. PUBLIC RELATIONS - No report

OLD BUSINESS – None

NEW BUSINESS –

At the last South Suburban social at Christmas, Erin was visiting with Bill Olson from the Burbank Park District., and he made a comment that “if SWSRA would be willing to do a pilot program for us, let’s talk.” Lori said that instead of looking at Oak Lawn as our focus, we should look at some of the districts they serve. Director Gleason said that she thought we had something that allows a district to come in and “sample” a trial membership. Lori responded that there was one before her time, but she can’t find the records. Lori said that she would check with other SRAs to see what they do.

Director Leonard asked if anyone would be willing to help with IPRA materials on either Tuesday, the 16th or Wednesday the 17th from 10 a.m. to 4 p.m. The company that used to do the stuffing has gone out of business.

Director Gleason announced that Will Davis, one of Midlothian’s legislators, is going to get the Legislator of the Year Award at state conference. Will Davis was submitted as well as Emil Jones and Bob Rita. Director Huber said that she had heard that there may be another one awarded. Director Leonard said that it’s more prestigious if it just goes to one.

Executive Director Chesna reported that the JLC had a conference call to discuss what the new platform will be for the general assembly. A lot of the items that the South Suburban group discussed will be put on their platform. Lori commented that she is proud that South Suburban is getting so built up on this.

OPEN TO THE PUBLIC - None

ADJOURNMENT

Motion was made by Director Gleason to adjourn the meeting. Motion was seconded by Director DeBella. All Directors were in favor, none opposed. Meeting adjourned at 9:40 a.m.

Marge Cozzone, Corresponding Secretary

Cali Debella, Corporate Secretary