

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

May 9, 2007

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:15 a.m. by Director Huber. The meeting was held at the Summit Park District, Summit, Illinois

ROLL CALL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT

ALSIP PARK DISTRICT

SUMMIT PARK DISTRICT

JUSTICE PARK DISTRICT

PALOS HEIGHTS RECREATION DEPT.

EVELYN GLEASON

JEANNETTE HUBER

TOM SUHS

CALI DEBELLA

MIKE LEONARD

SWSRA STAFF PRESENT:

LORI CHESNA

MARGE COZZONE

ERIN LYNCH

RYAN MASSENGILL

EXECUTIVE DIRECTOR

BUSINESS MANAGER

SUPERINTENDENT OF RECREATION

RECREATION SPECIALIST

ABSENT

POSEN PARK DISTRICT

BLUE ISLAND PARK DISTRICT

VILLAGE OF MERRIONETTE PARK

REPRESENTATIVE

JACKI DAZZO

BRENDA DZIALLO

ADDITIONS OR REVISIONS TO THE AGENDA: None.

CITIZENS TO BE HEARD: None

APPROVAL OF MINUTES OF APRIL 11, 2007

Motion made by Director Leonard to approve Minutes of Regular Meeting held on April 11, 2007. Motion was seconded by Director Gleason. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Gleason. Director Leonard made a motion to approve the Treasurer's Report with a combined ending balance of \$179,549.62 plus the three Certificates of Deposit. Director Huber seconded the motion. Roll was called with all Directors voting yes. The motion carried, 5-0

EXECUTIVE DIRECTOR'S REPORT

A. APRIL HIGHLIGHTS

Executive Director Chesna told the Board about the successful events in April; namely, the ITRS Annual Awards Banquet, Petlands Pet Therapy, Safari Land, Team Bowling Tournament and Pick-a-Prom Dress. The Spring Formal was this past Friday, but we will talk about that next month.

B. EMPLOYEE/VOLUNTEER OF THE MONTH

Executive Director Chesna reported that Rae Woodard has been named Employee of the Month. Rae was in charge of the annual fundraising letter for the Jeffrey Hickman Fund that was mailed recently. It was a big job which Rae handled very well so we wanted to honor her.

C. POLICY MANUAL

Executive Director Chesna had sent the board a copy of another blogging policy from PDRMA since the board felt the original was too rigid. Director Huber made a motion to approve the new policy manual with the revised blogging policy. Director Leonard asked if we would allow them to provide a link to SWSRA on their site. Lori said only with permission although it is more advertising. Lori said that even though employees work 9 to 5, they are always representing SWSRA in their actions and in what they write. Director Gleason asked if blogging would include "My Space" and the answer was "yes." Director Leonard said that you can do a check to see how many links are being attached to your site. If you don't, you will never know. Director DeBella seconded the motion. All were Directors were in favor, none opposed.

D. IAPD MEMBERSHIP STATUS

Executive Director Chesna talked about the IAPD dues and that in Springfield, Scott Tripián, Chairman of the IAPD Board said that SRAs will now be listed in the IAPD tag line. Also, they came up with a tier schedule. If 100% of the SRA's member districts are members of IAPD, it would be free. If more than 67% of the member districts are IAPD members, the fee would be \$300. If there are less than 67% members, the fee would be \$400. SWSRA would have to pay \$300.

E. MEDICAID 101 WORKSHOP

Lori explained that if we decide to become a provider, we would have to be accredited by IAPD. There would be a \$400 application fee if you are a member. If you are not, it is \$1,000! Then we would have to be certified by the Department of Human Services, Bureau of Accreditation, Licensure and Certification. We would need to have a contract with DHS, Division of DD, and we would have to enroll as Medicaid Waiver Providers. We don't know if SWSRA is going to become a Medicaid provider. There is a lot of red tape—it is still down the road, but we will continue to educate ourselves. Director Leonard said that he was surprised that the IAPD is doing this. Lori explained the criteria—monthly board meetings, board members, minutes, annual audit, etc. Some SRAs won't qualify depending on how they are set up. Director Suhs expressed that maybe in the long run, it will be a good thing. Lori said that it will tighten things up a little. The only reason we need to be accredited is for Medicaid.

We found out at the 3-hour workshop that DHS wants SRAs to become competition for those programs that already exist, for example, Blue Cap workshops. They are looking for SRAs to set up one of the following programs: First, an adult day workshop on Monday through Friday for six hours a day. If we hosted it here, in addition, the state would come out and check your agency to make sure that it is accessible. Secondly, we would have to make sure that we had QMRPs. A CTRS would qualify as a QMRP. It is a matter of filing the papers correctly. This may be a great way to pick up new programs for those 21 and over who have graduated, and who are too low or too high functioning, to enhance their

lives with day trips etc. The other option would be a one-on-one “buddy” program. We would assign that person a buddy who they could go shopping with or go to a movie, etc. Lori wants to pursue this.

Director Leonard made a motion for SWSRA to join IAPD at an annual fee of \$300. Director Gleason asked how IAPD came up with 67%. Director Suhs seconded the motion. Roll was called with all Directors voting yes. The motion passed 5—0.

F. AT&T GRANT UPDATE

Executive Director Chesna told the Board that she had to purchase the items before May 1st. Lori purchased a movie camera, a digital camera, laptop and projector. Lori told the Board that if any of them would like to borrow these items, that would be fine. Lori will have to come up with a lending agreement to be signed for this purpose. The money will be taken out of the grant account. Director Leonard asked how many lums the camera had. Lori thought it was 1500.

G. DECO GRANT UPDATE

Lori received the contract. She had our attorney look it over, and she signed it and sent it back. We don't have the money yet. Lori said that the CMS site doesn't have a vehicle that we want, so she will have to do bid specs. Director Huber gave Lori a form from a playground bid to use as a sample. Lori will work on this and have it ready. As soon as we get the check, we will move forward.

H. SWSRA SCHOLARSHIP FUND DRIVE

100% of the receipts from this fundraising drive go right into the Fund. It is really appealing to donors, and it replenishes our fund.

Director Gleason made a motion to accept the Executive Director's Report; seconded by Director Leonard. All directors were in favor; none opposed.

ATTORNEY'S REPORT

Our attorneys approved the Personnel Policy Manual and reviewed the DECO Grant.

CORRESPONDENCE - None.

COMMITTEE REPORTS

A. RECREATION - No report.

B. FINANCE

1. Approval of Bills

Motion made by Director Huber to approve bills for the month of April, 2007 in the amount of \$12,686.00. Motion was seconded by Director DeBella. Roll was called with all Directors voting yes. Motion carried, 5—0.

C. PLANNING & POLICY – No report

D. PUBLIC RELATIONS - No report

OLD BUSINESS – None.

NEW BUSINESS –

Executive Director Chesna informed the Board that at the recent Special Olympics Track and Field, our participants received two gold medals. They will be going down to Special Olympics. The winners were Frank Strella from Justice and Judy Franks from Alsip.

Director Leonard said that Palos Bank is sponsoring a marathon, and he would like to invite SWSRA and SSSRA to participant and benefit from the event. Director Leonard doesn't know what amounts will be awarded. He hasn't approached SSSRA yet. They are looking to get hundreds of volunteers for May 4, 2008, and they are expecting between 3,000 and 5,000 runners.

Director Leonard asked a question about accessing his fund for inclusion which Lori said would be fine.

Director Leonard inquired as to when the SWSRA golf outing will take place. Lori responded that it is July 13th and went on to explain that there are now other recipients beside SWSRA. Lori has a conflict with that date because NRPA Great Lakes Regional Section is having their summer meeting. Lori can leave at 7:00 p.m. and drive the three hours. If Lori is not there for dinner, Marge or Erin can give a little talk when we receive our check.

Executive Director Chesna informed the Board that she needed to request an Executive Session. Director Leonard made a motion for the Board to go into Executive Session for the purpose of discussing a client incident. The motion was seconded by Director Gleason. All Directors were in favor; none opposed.

EXECUTIVE SESSION minutes recorded separately.

Director Huber made a motion to return to the normal order of business. The motion was seconded by Director Leonard. All Directors were in favor; none opposed.

NEW BUSINESS (continued)

Discussion took place on the new officers and the sequence of the rotation of officers. Director Leonard made a motion to select the following slate: Evelyn Gleason, President; Tom Suhs, Vice President; Cali DeBella, Treasurer; Mike Leonard, Secretary. Director Huber seconded the motion. All Directors were in favor; none opposed. Director Leonard questioned having the same faces as officers, but it was agreed that as long as Lori is the figurehead, it doesn't matter who the board officers are.

OPEN TO THE PUBLIC - None

ADJOURNMENT

Motion was made by Director Gleason to adjourn the meeting. Motion was seconded by Director DeBella. All Directors were in favor, none opposed. Meeting adjourned at 11:00 a.m.

A Special Meeting of the 5-Year Plan followed the Board meeting.

Marge Cozzone, Corresponding Secretary

Cali Debella, Corporate Secretary