

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

August 18, 2010

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:05 a.m. by Director Gleason. The meeting was held at the Village of Posen, 2440 W. Walter Zimny Drive in Posen.

ROLL CALL

Present at roll call were:

POSEN PARK DISTRICT	TJ WHITCOMB
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
ALSIP PARK DISTRICT	JEANNETTE HUBER
MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
WORTH PARK DISTRICT	CARLO CAPALBO
SUMMIT PARK DISTRICT	TOM SUHS
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
WILL HELLING	RECREATION SPECIALIST
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

JUSTICE PARK DISTRICT	JOE VALLEZ
BLUE ISLAND PARK DISTRICT	JANE KAWANNA

CITIZENS TO BE HEARD - None

APPROVAL OF MINUTES OF JULY 21, 2010

Motion made by Director Huber to approve Minutes of Regular Meeting held on July 21, 2010. Motion was seconded by Director Whitcomb. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Capalbo. Director Leonard made a motion to approve the Treasurer's Report with a combined ending balance of \$134,295.74 plus the \$248,000 C/D. The motion was seconded by Director Huber. Roll was called with all directors voting yes. The motion carried, 7—0.

EXECUTIVE DIRECTOR'S REPORT (Given by Denise Iwinski—although Lori wasn't absent as planned, she wanted Denise to present the Executive Director's report for succession training.)

A. WORTH

It is possible that the new stove may require a ventilation system, and Lori will talk to Joe Schmitt about this. Director Capalbo said this is not the case—we will not need a ventilation system.

B. IPDLAF P-CARD PROGRAM

We plan to train our staff on the use of these new cards and we should receive them and be ready to start in the next few weeks.

C. KELLOGG'S NEIGHBORHOOD BUSINESS INITIATIVE (NBI)

We have been selected as a finalist and are looking for Kellogg's to help us with Paralympics, 30th anniversary ideas and especially with target marketing the individuals in our member districts with disabilities.

D. POSEN PARK DISTRICT "KaBOOM!" GRANT OPPORTUNITY

Director Whitcomb explained that he was contacted by KaBoom who brings playgrounds to disadvantaged areas. The park district had submitted a request a few years back. When they contacted him, he had about 5 days left to move on the process. Posen needed a non-profit organization to partner with the project. He drew up an agreement and sent it to Lori who forwarded it to SWSRA's attorney. The agreement is set, and he got the insurance certificate back. The playground plus side projects will be at Memorial Park on 143rd Street. The building would start toward the end of October. Posen had to kick in \$7,500 toward the project. There is a private funding partner involved. We will know within the next few days if we have the project. Director Leonard asked what the total cost was. Director Whitcomb replied that it was \$85,000.

Posen needs to recruit volunteers. Lori said that the volunteers were a concern, but liability is our greatest concern. Posen needs 150 volunteers aged 18 and older. Lori doesn't want the Posen board to think we have failed them if we can't provide volunteers. That is the week of NRPA and most of us won't even be here. The proposed Design Day is the date of our Sports Banquet. Lori didn't want to speak up on the conference call about this and appear that we weren't on board. Director Whitcomb said that Posen is taking the primary responsibility for the volunteer numbers. Lori volunteered Denise for the PR and marketing. SWSRA's name will be on the park sign. Director Leonard pointed out to Director Whitcomb that ADA access should be an important component of his design. Director Whitcomb said that the designer (Playworld) will make sure the park is ADA compliant. KaBoom is working with Playworld now for the most part. Lori pointed out that ADA compliant is not necessarily "fully accessible." The park will give SWSRA exposure in Posen.

Director Gleason said that the motion for the approval on this will be under New Business.

E. PDRMA FIELD VISIT

PDRMA came out—their follow-up letter was distributed to the board. We passed with a few minor violations. We will go over this during staff orientation next time to make sure they are corrected.

F. NATIONAL NIGHT OUT

Denise said that there was a good turnout for this event although the weather was muggy and rainy. We had a booth and brought out our lift bus to let them know that we offer transportation. It was a good day.

G. 18TH ANNUAL LPGO FUNDRAISER

Originally it was looking like the outing wasn't going to materialize, but somehow they ended up with 110 golfers. SWSRA received a \$3,000 donation and two other worthy causes got \$2,000 each. The good news is that they plan to run it again next year on Friday, July 8, 2011.

H. SPORTS BANQUET

The date for this event is September 7th. The location is to be announced. The board is all invited to attend.

I. KNIGHTS OF COLUMBUS TOOTSIE ROLL DRIVE

This fundraiser will take place on September 17th and 18th. We are asking board members to ask their staff to volunteer an hour or two. Otherwise, a board member could take a box of Tootsie Rolls and sell it at their facility. It was asked how big a box was, and Lori said she thought there were 300 in a box.

J. CANDLELIGHT BOWL

Lori had assigned each member district a theme for their basket to be donated to SWSRA's Candlelight Bowl which will be held on November 6th. Lori said that SWSRA will put the actual baskets together once we get the suggested items. Discussion was held on possible items to be included in some of the baskets.

ATTORNEY'S REPORT - None.

CORRESPONDENCE – Letter from the Sertoma Centre Client Recreation Program thanking us for the \$238 check they received which represented their share of the proceeds from the Walk, Run or Roll Race.

COMMITTEE REPORTS

A. RECREATION

Will Helling presented this report. He thanked Palos Heights for the use of their pool which our program participants (Socialites) enjoyed very much. Director Leonard asked if we had needed to use their new lift, but Will said no. SWSRA's Special Olympics softball team came in third in the ITRS tournament. Other events that took place during July were the Planetarium trip, the Family Picnic and Movies in the Park and Concert on the Green. We sent flyers regarding the Support Group home with all campers as Director Dziallo had suggested. The only vehicle problem during the month was with the mini-van. Will gave a wrap-up on Day Camp which ended on July 30th. Two employees were awarded Employee of the Month—our Site Director, Amy Biedron, who has been with us on and off for ten years and an Activity Director, Dana Disteldorf, who returned for the second year to Day Camp. SWSRA was very fortunate to have both of them, and we hope they will return next year.

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Huber to approve bills for the month of July, 2010 in the amount of \$23,501.36. Director Gleason asked why we were still paying Tressler if we were planning to go with Bloomberg. Lori said that she likes the attorney, Kathleen Elliott, from Tressler whom she has been dealing with and mentioned that Charlene Holtz is also at that firm. We think that they will honor our monthly retainer amount at least for this year. A question was asked about why we are paying American Camping money if we receive a grant from them. Lori explained that Title XX is a matching grant and much discussion followed about how this program works and why. Director Gleason suggested that Lori look into the SOAR program which is much better and would be more beneficial to us. Motion was seconded by Director Whitcomb. Roll was called with all Directors voting yes. The motion passed 7 —0.

C. PLANNING & POLICY - None.

D. PUBLIC RELATIONS

Denise Iwinski displayed a couple of press releases highlighting SWSRA. One very nice picture appeared recently in a couple of papers. Denise reported that we have had problems with a website virus, and we are having the guy who hosts our website come out and take a look. We may need to find another host. Director Whitcomb said he could give us a name.

The fall brochure is out, and Spanish flyers were included in a few communities. We are low on our count this time, so we will have to order more in the future.

Denise thanked Director Gleason and her husband for arranging to have flyers dropped off at the Veteran's regarding Paralympics. Will and Denise just attended an Adapted Cycling event which was exciting. Denise left messages for local schools about our upcoming photo contest. Director Huber asked if the 30th Anniversary logo has been chosen yet. Denise said that she is still debating.

OLD BUSINESS - None.

NEW BUSINESS

Director Huber made a motion to approve the Memorandum of Understanding between Posen Park District and South West Special Recreation Association dated August 18, 2010 as well as the Letter of Intent between SWSRA and KaBOOM dated August 3, 2010. The motion was seconded by Director Capalbo. Roll was called with all Directors voting yes. The motion passed 7 —0.

OPEN TO THE PUBLIC: None.

ADJOURNMENT

Motion was made by Director Huber to adjourn the meeting. Motion was seconded by Director Leonard. All Directors were in favor, none opposed. Meeting adjourned at 10:55 a.m.

Marge Cozzone, Corresponding Secretary

T.J. Whitcomb, Corporate Secretary