

SOUTHWEST SPECIAL RECREATION ASSOCIATION  
12521 SOUTH KOSTNER  
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

December 16, 2010

(Notes taken by Jeannette Huber and typed by Marge Cozzone.)

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director Gleason. The meeting was held at the Blue Island Park District, Blue Island, Illinois

ROLL CALL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
POSEN PARK DISTRICT	TJ WHITCOMB
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
ALSIP PARK DISTRICT	JEANNETTE HUBER
SUMMIT PARK DISTRICT	TOM SUHS
BLUE ISLAND PARK DISTRICT	JANE KAWANNA
WORTH PARK DISTRICT	CARLO CAPALBO

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER (arrived late)
ERIN LYNCH	SUPERINTENDENT
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

JUSTICE PARK DISTRICT	LUIS FRANCO
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

Denise Iwinski presented a SWSRA video to the board—"2010 Year in Review."

ADDITIONS OR REVISIONS TO THE AGENDA:

H. PDRMA SAFETY AWARD  
I. IRS REFUND

CITIZENS TO BE HEARD – Al Chmielak from Posen attended the meeting as a guest.

APPROVAL OF MINUTES OF NOVEMBER 17, 2010

Motion made by Director Whitcomb to approve Minutes of the regularly scheduled meeting on November 17<sup>th</sup>. Motion was seconded by Director Kawanna. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Capalbo. Director Kawanna made a motion to approve the Treasurer's Report with a combined ending balance of \$64,623.81 plus the \$248,000 C/Ds. The motion was seconded by Director Whitcomb. Roll was called with all directors voting yes. The motion carried, 7—0.

EXECUTIVE DIRECTOR'S REPORT -

A. ATTORNEY UPDATE

Monthly retainer of \$170 per month will go to Steve Bloomberg's new firm.

B. BROCHURE

B-Allan has been our printer for a long time. Lori is now working to get quotes from other printers.

C. NOTE FROM AUDITOR

Received recommendation from Knutte on policies to be implemented by the Board. Discussion was held regarding the conflict of interest statement. Lori will discuss this further with Knutte & Associates.

D. SWSRA CONTRACT FOR DIRECTOR?

Lori did not find any other SRAs with contracts for Directors. Only 10 responded out of the 29. Discussion about contract with go to Executive Session.

E. DECO GRANT

Lori is working on paperwork for DECO grant for signage at Alsip Park District. She is still waiting for final word on money—it would be \$25,000.

F. COMMUNITY PROJECT: SOUTHLAND ASSOC. FOR RIVER SPORTS ("OARS!")

Director Huber invited Lori to join this committee. SWSRA can add programs for Paralympics and wounded warriors. Will continue to stay involved.

G. JOIN US FOR APPRECIATION LUNCHEON

Lori invited all Directors to attend an appreciation luncheon today after the board meeting.

H. PDRMA AWARD

SWSRA received a \$1,500 award. It will be divided among staff according to formulas previously developed. Our rates went up 14% due to worker's compensation and operating expenses.

I. IRS REFUND

Marge Cozzone explained that this refund was a result of the new Hiring Incentives to Restore Employment Act ("HIRE" Act). SWSRA was able to take advantage of this tax refund primarily due to seasonal employees who were hired for day camp this past summer. Park Districts didn't qualify.

ATTORNEY'S REPORT - None.

CORRESPONDENCE – None.

COMMITTEE REPORTS

A. RECREATION - - Erin Lynch distributed copies of the Recreation Report to the Board and reviewed.

B. FINANCE

1. Approval of Bills & Payroll

Motion made by Director Leonard to approve bills for the month of November, 2010 in the amount of \$14,003.28. Motion was seconded by Director Huber. Director Whitcomb questioned the payment of two different credit cards. Marge Cozzone explained that the PNC Bank was our old Visa card and contained the balance of charges made prior to the BMO P-Card being instituted. Roll was called with all Directors voting yes. The motion passed 7 —0.

C. PLANNING & POLICY

D. PUBLIC RELATIONS-- Report previously distributed to Board was presented by Denise Iwinski.

OLD BUSINESS -

A motion was made by Director Capalbo to move into Executive Session. The motion was seconded by Director Huber. All Directors voted yes. The Executive Session started at 10:55 a.m.

A motion to move out of Executive Session and return to the regular order of business was made by Director Leonard. The motion was seconded by Director Capalbo. All Directors voted yes. The regular meeting resumed at 11:05 a.m.

NEW BUSINESS -

The Board discussed the Wounded Warriors program. Discussed sending military policy to Lori.

The Board discussed resolution for 30<sup>th</sup> Anniversary from IAPD and other boards.

Lori will need to take time off to be with her brother to deal with illness.

Director Kawanna will become Secretary since TJ needs to step down as Secretary for student-teacher duties.

ADJOURNMENT

Motion was made by Director Gleason to adjourn the meeting. Motion was seconded by Director Whitcomb. All Directors were in favor, none opposed. Meeting adjourned at 11:11 a.m.

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Marge Cozzone, Corresponding Secretary

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T.J. Whitcomb, Corporate Secretary