

SOUTHWEST SPECIAL RECREATION ASSOCIATION  
12521 SOUTH KOSTNER  
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

February 9, 2011

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director Huber in the absence of Director Gleason. The meeting was held at the Merrionette Park District, Marionette Park, IL.

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	JENNIFER YUSKA (alternate)
POSEN PARK DISTRICT	AL CHMIELAK (alternate)
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
ALSIP PARK DISTRICT	JEANNETTE HUBER
ALSIP PARK DISTRICT	MIKE BAIARDO (visiting alternate)
SUMMIT PARK DISTRICT	TOM SUHS
WORTH PARK DISTRICT	CARLO CAPALBO
JUSTICE PARK DISTRICT	LUIS FRANCO
BLUE ISLAND PARK DISTRICT	JANE KAWANNA

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
ERIN LYNCH	SUPERINTENDENT
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO
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CITIZENS TO BE HEARD – None.

APPROVAL OF MINUTES OF January 19, 2011

Motion made by Director Leonard to approve Minutes of the regularly scheduled meeting on January 19<sup>th</sup>. Motion was seconded by Director Suhs. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Suhs. Director Kawanna made a motion to approve the Treasurer's Report with a combined ending balance of \$132,867.95 plus the \$248,000 C/Ds. The motion was seconded by Director Suhs. Roll was called with all directors voting yes. The motion carried 8—0.

EXECUTIVE DIRECTOR'S REPORT -

A. IAPD/IPRA CONFERENCE

Lori, Erin, Will and Denise attended this conference, and Marge attended a one-day workshop. Mike Baiardo from Alsip received the award for Young Professional of the Year.

**B. BUDGET 2011-2012**

Lori advised the board that the budget will be sent out at the end of February, so board members will have a couple of weeks to review it before the March board meeting. Lori asked that she be given the opportunity to correct any errors in advance of the meeting. Lori will present the salary ranges which she will prepare from the South Suburban survey and also the SRA salary survey. Lori is going to look at all of the different agencies. Lori is basing the raises on 3%. Member district contributions will be \$1700 less than last year. PDRMA increased 14%, and IMRF as well as health care increased. The staff will be involved with any necessary cuts. We are revising our part-time staff wages. With the minimum wage increases that have occurred, returning staff of 5 years are coming in at the same or less money than some of the new staff. Erin has presented a good format.

**C. FIRST MIDWEST BANK SOUTHWEST HALF MARATHON**

Denise will talk about the Walk, Run or Roll Race. Lori said that Denise is doing a great job on this. We could really use your help and participation in this race. Mike Baiardo recruits 300-400 volunteers for the half marathon, and he is there primarily because of SWSRA. We are one of three charities who benefit from this marathon. The other two are American Cancer and Crohns Foundation.

**D. WALK, RUN OR ROLL RACE**

Although SWSRA was asked to start this race, it really isn't a SWSRA event. We are the leaders and the advisory personnel, but we don't want the liability. SWSRA distributes the proceeds among other agencies. We get a companion booth with our own booth. We did have a committee meeting this past week with the First Midwest Bank. We will now break down and have our own committee meetings.

**E. SCHOLARSHIP FUND DRIVE**

Lori said that it is a difficult time for business, and also difficult for non-profits trying to raise money. We are down in our scholarship fund. Once again we are sending out a letter asking for donations. Last year we said that since times were hard, any little bit could help. If we get \$10 per company from many companies instead of \$100 from a few, it would still work. 100% of these funds go towards scholarships which amount to \$300 per year. Discussion followed on how SWSRA might subsidize these funds. Director Leonard asked about the new ADA requirements. It was agreed that Lori will ask either John McGovern or Mark Treloff to come out and do a complimentary presentation to the board members after a regularly scheduled board meeting to answer everyone's questions.

**F. LEGISLATIVE NEWS**

Lori distributed copies of the PDRMA LRN Alert regarding several Illinois statutes that have been amended and will impact PDRMA members in 2011. Lori reviewed the information including changes in the Illinois Personnel Record Review Act.

**G. 2010 ANNUAL REPORT**

Denise is putting this together, and we will present it at the March meeting. This will be our second annual report.

**H. JOINT LEGISLATIVE COMMITTEE**

Lori advised that Mike Leonard is taking over for her on this committee, so we are glad to have someone from the south suburbs to sit on that committee.

I. SAVE THE DATE

Lori reviewed several dates for SWSRA fundraisers and events that will take place during 2011.

ATTORNEY'S REPORT – None.

CORRESPONDENCE – None.

COMMITTEE REPORTS

A. RECREATION: Report previously distributed to Board was presented by Erin Lynch. Erin advised that SWSRA's transportation rates are quite low compared to a couple of other agencies she had called and recommended that they be raised \$25. Director Leonard asked on what criteria she was basing this increase and asked Erin to explain her rationale. Erin said that the price of gas is going from \$3.30 to around \$4.00 in the near future. Director Leonard asked what this percentage was and if other factors such as increased staff costs didn't also enter into it. The question arose of how much we subsidized day camp costs since we are in the business of providing a service; and since this is the case, is a small increase in transportation of any significance. Director Leonard made a motion to increase the cost of day camp transportation by 15% for 2011 with the understanding that a full review will be done in advance of the next budget year. Director Chmielak seconded the motion. The board discussed if this 15% would actually help. Director Leonard asked if our transportation was a service, or do we want the parents to pay the actual cost in which case we would have to know what it actually is. We need to find out the actual cost since it is good information to know; and if we get asked, we will have something concrete. The board felt that they could not suggest an increase without having more detailed information. Executive Director Chesna recommended that we leave the transportation cost the same. After more discussion, Director Leonard amended his motion to increase transportation costs by 18% with the understanding that a full review will be done in advance of the next budget year. The motion was seconded by Director Huber. Roll was called with 7 yes and 1 nay vote. The motion passed 7—1.

B. FINANCE

1. Approval of Bills

Motion was made by Director Suhs to approve bills for the month of January, 2011 in the amount of \$13,123.49. Motion was seconded by Director Kawanna. Roll was called with all Directors voting yes. The motion passed 8—0.

C. PLANNING & POLICY

D. PUBLIC RELATIONS: Report previously distributed to Board was presented by Denise Iwinski.

OLD BUSINESS - None.

NEW BUSINESS - Director Leonard apologized to the board if he belabored the transportation increase topic.

ADJOURNMENT

Motion was made by Director Leonard to adjourn the meeting. Motion was seconded by Director Yuska. All Directors were in favor; none opposed. Meeting adjourned at 11:10 a.m.

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Marge Cozzone, Corresponding Secretary

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Jane Kawanna, Corporate Secretary

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Minutes of Meeting  
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