

SOUTHWEST SPECIAL RECREATION ASSOCIATION  
12521 SOUTH KOSTNER  
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

January 19, 2011

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director Gleason. The meeting was held at the Justice Park District, Justice, IL.

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
POSEN PARK DISTRICT	AL CHMIELAK
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
ALSIP PARK DISTRICT	JEANNETTE HUBER
SUMMIT PARK DISTRICT	TOM SUHS
WORTH PARK DISTRICT	CARLO CAPALBO
JUSTICE PARK DISTRICT	LUIS FRANCO
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER (arrived late)
ERIN LYNCH	SUPERINTENDENT
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

BLUE ISLAND PARK DISTRICT	JANE KAWANNA
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CITIZENS TO BE HEARD – None.

APPROVAL OF MINUTES OF December 16, 2010

Motion made by Director Leonard to approve Minutes of the regularly scheduled meeting on December 16<sup>th</sup>. Motion was seconded by Director Capalbo. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Capalbo. Director Huber made a motion to approve the Treasurer's Report with a combined ending balance of \$29,496.98 plus the \$248,000 C/Ds. The motion was seconded by Director Leonard. Roll was called with all directors voting yes. The motion carried 8—0.

EXECUTIVE DIRECTOR'S REPORT -

A. PERSONAL POLICY MANUAL REVIEW

Executive Director Chesna reported that after getting a \$3,000 quote from Laner Muchin through Steve Bloomberg to review our personnel policy manual, she has decided to obtain most of what we need from the PDRMA website. We can have Steve Bloomberg do the final review afterwards.

B. BUDGET 2011-2012

Lori thanked the board members who had sent her their Agency Tax Rate Report information for the budget. She is still waiting on a couple, but is way ahead of where she is normally at this time. This is the year that we review our salary ranges and look at other SRAs and park districts.. There is an SRA Director's salary survey and the SSPRPA is also doing one.

C. DIRECTOR CONTRACT

Lori hasn't contacted an attorney yet regarding this. The committee that was formed consists of Carlo Capalbo, Evelyn Gleason, TJ Whitcomb and Lori herself.

D. FIRST MIDWEST BANK SOUTHWEST HALF MARATHON

The date is set for Sunday, May 1, 2011. Please promote this race within your agencies—this event requires over 300 volunteers. We recently met with staff from First Midwest Bank, and Denise is working on promotional materials for the Walk, Run or Roll Race which is held in conjunction with the half marathon. The Area 7 Special Olympics has been that same weekend, but we found out on their website that it will be the next weekend. This will open up those athletes to participate in our race. We are going to have different divisions—ambulatory, non-ambulatory, assisted wheelchair devices, etc. We will also have a male and female category as well as an ability category. Director Leonard said that he thinks this is a great opportunity for the race to explode, even if we only get a fourth of those athletes. He also thinks that First Midwest is going to be a lot different than a community bank like Palos.

E. SWSRA'S 30<sup>TH</sup> ANNIVERSARY

Lori asked the board to mark their calendars now for Friday, September 23<sup>rd</sup>. WE did book the Libido Funk Circus. Also, May 13<sup>th</sup> is the Spring Formal.

F. DECO GRANT

Lori said that she has not received any call back from them, so maybe it won't be going ahead.

G. IAPD/IPRA CONFERENCE

Erin, Denise, Will and Lori will be attending the conference from January 27<sup>th</sup> to January 30<sup>th</sup>.

H. FEBRUARY MEETING DATE REMINDER

Lori reminded the board the next meeting is scheduled for the second Wednesday of the month—February 9<sup>th</sup>—and asked if all board members will be able to attend. Director Gleason said that she will not be available, but others indicated that they would.

ATTORNEY'S REPORT – None.

CORRESPONDENCE – None.

COMMITTEE REPORTS

A. RECREATION: Marge Cozzone distributed copies of this report, and Erin Lynch reviewed it with the Board.

B. FINANCE

1. Approval of Bills

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Motion was made by Director Huber to approve bills for the month of December, 2010 in the amount of \$21,163.44. Motion was seconded by Director Leonard. Roll was called with all Directors voting yes. The motion passed 8—0.

#### C. PLANNING & POLICY

D. PUBLIC RELATIONS: Report previously distributed to Board was presented by Denise Iwinski.

#### OLD BUSINESS -

#### NEW BUSINESS -

##### NEW BUSINESS:

The part-time staff and volunteer appreciation party was held in January. Lori was out of town. Denise showed the board a picture of the group which appeared in a local newspaper. Awards of merit and appreciation were also given to various staff members at this event.

Lori took the full time staff to lunch previously, and proceeded to award Denise, Erin, Marge and Will with special recognition awards. Lori also presented Brenda Dziallo (individual excellence award) and Posen Park District (agency excellence award). TJ Whitcomb also will receive a special recognition award.

Director Gleason announced that the spring taxes are going out late—they will not be here until April.

Director Chesna proposed an idea/concept of looking for a fully handicapped accessible park. Gary Graham, Recreation Concepts, showed Lori a conceptual design of such a park. Lori said she “mentioned the idea to Jeannette Huber” to see if her board would consider such a park. Since Alsip has housed SWSRA for 30 years, Lori thought Alsip would be a likely location. This opened a discussion about member district funds and how to utilize them. Perhaps a grant program or criteria should be developed. Will consider for future ideas.

#### ADJOURNMENT

Motion was made by Director Gleason to adjourn the meeting. Motion was seconded by Director Dziallo. All Directors were in favor; none opposed. Meeting adjourned at 11:05 a.m.

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Marge Cozzone, Corresponding Secretary

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Jane Kawanna, Corporate Secretary