

SOUTHWEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER
ALSIP, IL 60803

MINUTES OF REGULAR MEETING

May 18, 2011

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:00 a.m. by Director Gleason. The meeting was held at the Worth Park District, Worth, IL

Present at roll call were:

MIDLOTHIAN PARK DISTRICT	EVELYN GLEASON
WORTH PARK DISTRICT	CARLO CAPALBO
VILLAGE OF MERRIONETTE PARK	BRENDA DZIALLO
JUSTICE PARK DISTRICT	LUIS FRANCO
PALOS HEIGHTS RECREATION DEPT.	MIKE LEONARD
POSEN PARK DISTRICT	TJ WHITCOMB
BLUE ISLAND PARK DISTRICT	JANE KAWANNA
ALSIP PARK DISTRICT	MIKE BAIARDO (arrived later)

SWSRA STAFF PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
MARGE COZZONE	BUSINESS MANAGER
ERIN LYNCH	SUPERINTENDENT
DENISE IWINSKI	MARKETING COORDINATOR

ABSENT:

SUMMIT PARK DISTRICT	TOM SUHS
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ADDITIONS OR REVISIONS TO THE AGENDA - None

CITIZENS TO BE HEARD – None.

APPROVAL OF MINUTES OF April 20, 2011

Motion made by Director Leonard to approve Minutes of the regularly scheduled meeting on April 18th as well as the executive session minutes typed by Director Dziallo. Motion was seconded by Director Capalbo. All Directors were in favor; none opposed.

APPROVAL OF TREASURER'S REPORT

The Treasurer's Report was presented by Director Leonard. Director Whitcomb made a motion to approve the Treasurer's Report with a combined ending balance of \$328,909.75 plus the \$280,000 C/Ds. The motion was seconded by Director Kawanna. Roll was called with all directors voting yes. The motion carried 8—0.

EXECUTIVE DIRECTOR'S REPORT -

A. APRIL/MAY HIGHLIGHTS

Parks Day at Capitol - Erin Lynch did a good job as president for SSPRPA this past year. As president, Erin also announced awards at Parks Day at the Capitol in Springfield, and she really did a good job. **DECO Grant** - Lori talked to Senator Maloney regarding the Deco grant. He told Lori if she can't get in touch with Senator Cullerton's office about it to let him know. Director Gleason said she got her grant, but all of the funds haven't been released yet, so ours may still come to fruition. **First Midwest Half Marathon** - Lori also stated that Mike Baiardo did a good job for the First Midwest Half Marathon this year, and he does this for SWSRA.

B. LPGO GOLF OUTING (see flyer)

Lori advised that the date has changed this year and will now be held on Saturday, September 19th. The price is \$10 higher this year, but Director Leonard said that the new location (George Dunne) might be even better. Director Leonard suggested that we might want to sell our raffle tickets for the 30th Anniversary at the golf outing. Lori said that was a good idea, but we wouldn't want to conflict with their raffle sales. Lori mentioned that we have the Tootsie Roll Drive on September 16th & 17th as well.

C. ADAPTIVE CYCLING

This was a wonderful event. Will Helling has been working with Hope Children's Hospital and Oak Lawn Park District as well as other sponsors. SWSRA is seeking athletes and we plan to offer special events like this to raise awareness.

D. ADVOCATES UNITED

This is a group of about 250 members from various suburbs. Janet Porter invited us to join SSSRA. Tri-County and LWSRA to make a presentation. Lori suggested that Director Dziallo may want to get involved with this group. SWSRA is unique because our clients live in group homes, and we don't have contact with their guardians. Their funds are extremely limited. At the prom recently, there was a group who normally attends but some didn't have funding. Since the whole group home has to attend or they can't go, Marge was able to work out a financial arrangement that would allow them to come.

E. SWSRA SUPPORT GROUP

Our last support group was to be a social. Only one other person beside Director Dziallo responded, so we had to cancel. We start up in the fall again and will have more speakers involved.

F. SWSRA MINI VAN

The engine light is on again, and, hopefully, it is something minor like it usually is. The van is in good shape, and it only has 65,000 miles. Lori asked the board what is the rule about replacement—would it be 100,000 miles or some other criteria? The board didn't seem to have a final answer at this time.

G. COP ON ROOF TOP

We support the Alsip Police since they support Special Olympics. Last year we had one of our Special Olympic athletes signing autographs. It made the Alsip Police Department aware of SWSRA.

ATTORNEY'S REPORT – Lori said Steve Bloomberg called SWSRA and asked if we were to going to use his service for her contract. Lori explained that the board decided to review the contract with a committee. Steve Bloomberg was also told that we were going to go through PDRMA for our Personnel Policy Manual. Steve Kleinman does give samples and they use Laner Muchen. Lori said that there is a boiler place model that can be purchased for \$5,000 that we could share with all nine districts. Director Leonard said that Palos Heights already uses Laner Muchen, so Lori asked if he can share his information with us instead.

CORRESPONDENCE – None.

COMMITTEE REPORTS

A. RECREATION: Report previously distributed to the Board was presented by Erin Lynch.

B. APPROVAL OF BILLS

Motion was made by Director Whitcomb to approve bills for the month of April, 2011 in the amount of \$12,917.56. Motion was seconded by Director Leonard. All Directors were in favor; none opposed.

C. PLANNING & POLICY

D. PUBLIC RELATIONS: Report previously distributed to the Board was presented by Denise Iwinski.

OLD BUSINESS -

Copies of Lori Chesna's contract were distributed in the closed session last month. Three copies need to be signed (one for the files) Director Leonard made a motion to accept the Executive Director's contract for Lori Chesna as presented. The motion was seconded by Director Capalbo. Roll was called with all directors voting yes. The motion passed 7—0. Director Gleason said that there are a variety of evaluation tools. Lori has presented her goals for 2012 and rather than using a generic form, Director Gleason took her goals and added a rating line. We need a motion to approve this form which covers all of the topics to be used as the evaluation tool. It was pointed out that there is a typo in Goal 1 and 2001 needs to be changed to 2007. Director Leonard made a motion to accept the suggested evaluation form. The motion was seconded by Director Kawanna. Roll was called with all directors voting yes. The motion passed 8—0.

NEW BUSINESS

Director Kawanna made a motion to accept the Business Identity Protection Policy as presented. The motion was seconded by Director Whitcomb. Roll was called with all directors voting yes. The motion passed 8—0.

Executive Director Chesna advised that Joe Schmitt who was our vehicle coordinator has resigned from SWSRA. He wrote a nice letter of resignation.

Director Leonard announced that Ryan Sparrow has been hired at Palos Heights Recreation to replace Jane. He will start the second or third week of June.

Mike Baiardo advised that June 13th is Director Huber's scheduled return date from maternity leave.

Director Whitcomb will let us know at which Posen building the June 15th board meeting will be held.

ADJOURNMENT

Motion was made by Director Capalbo to adjourn the meeting. Motion was seconded by Director Whitcomb. All Directors were in favor; none opposed. Meeting adjourned at 10:55 a.m.

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