

SOUTH WEST SPECIAL RECREATION ASSOCIATION
12521 SOUTH KOSTNER, ALSIP, IL 60803

MINUTES OF REGULAR MEETING JULY 15, 2020

NOTICE IS HEREBY GIVEN that the JULY 15, 2020 Regular Meeting of the South West Special Recreation Association Board of Directors WAS held via video/teleconference as permitted by the Open Meetings Act Changes Signed into Law SB 2135. The new law amends the Open Meetings Act and sets new statutory rules for how an open meeting may be conducted by audio or video conference, without the physical presence of a quorum of the members, during certain disaster declarations. All statutory rules were followed in conducting this meeting; including Lori Chesna, SWSRA Executive Director physically present at the regular meeting location.

CALL TO ORDER

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:14 a.m. by Director O’Shaughnessy. The meeting was held via video/teleconference with Board Members/SWSRA Team and Lori Chesna, SWSRA Executive Director physically present at the regular meeting location of 12521 South Kostner, Alsip, IL. 60803.

I. ROLL CALL WAS CALLED WITH ALL STATING – “PRESENT”:

MIDLOTHIAN PARK DISTRICT	SHARON RYBAK for Dominic Egizio, PRESIDENT
ALSIP PARK DISTRICT	JEANNETTE HUBER, VICE PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, TREASURER
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY

Note: Due to technical difficulties both Director O’Shaughnessy and Director Fullerton were in attendance via teleconferencing while All others were in attendance via video conferencing. Note: Director Fullerton was able to show presence in the video, but she kept freezing. She then changed over to a phone call. Director O’Shaughnessy dialed in by phone entire time.

ROLL CALL - ABSENT:

BLUE ISLAND PARK DISTRICT	TOM WOGAN, SECRETARY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

SWSRA Team PRESENT:

LORI CHESNA	EXECUTIVE DIRECTOR
SUSAN PRIEBOY	SUPERINTENDENT OF RECREATION
DAWN KEHOE	BUSINESS MANAGER

II. VISITOR AND CITIZEN COMMENTS: None

III. ADMINISTRATIVE MATTERS/CONSENT AGENDA:

- A. Minutes of the Regular Board Meeting – JUNE 17, 2020
 - B. Disbursements – JUNE Totaling \$11,543.11
 - C. Financial Reports – JUNE - Treasurer’s Report and Income Statement
- Motion made by Director Whitcomb, seconded by Director Huber to approve Administrative Matters/Consent Agenda as presented, ***with typo correction on Item A. “Minutes of the Regular Board Meeting, JUNE 17, 2020 page 3 of 3 under Board of Directors’ Comments-Director Huber “lab” to “lap” swim.*** Roll was called with Sharon Rybak, Directors Huber, Whitcomb, Fullerton, and O’Shaughnessy voting yes. Motion passed 5 – 0.

IV. PRESIDENT’S REPORT:

- A. Correspondence – None
- B. Public Recognition – None

STAFF REPORTS:

- A. Superintendent of Recreation Report, Susan Prieboy – Susan presented report and it was placed on file. Lori added to Susan’s Inclusion report that at our May meeting, SWSRA’s recommendations were read in regard to Inclusion and ADA. Lori noted the most important thing is for each agency to set your own parameters and guidelines for each of your programs to be followed.
- B. Executive Director Report, Lori Chesna - Lori presented report and it was placed on file.
 - A. June Donations/Sponsorships Received (***See attached***)
 - B. Black Lives Matter-IPRA/Diversity Zoom
 - Lori noted that she and Susan were in attendance. Lori stated it was a safe zone for people to talk candidly and was very emotional, and eye opening for her. Lori encouraged all to be a part of that dialog with others.
- C. Attorney Report – Lori noted attorney said call when ready to get back to the Personnel Manual.

V. UNFINISHED BUSINESS (*= Action or Approval Item):

- A. FY 20-21 Review Budget Update*
 - a. Virtual program revenue Update
- B. Personnel Policy Manual Update - Lori noted she will ask about the Presidential Election Day being a state holiday. Discussion began about others interpretation and/or process they will follow on this day.
- C. Personal Paycheck Protection Loan Update - Lori noted they are offering a 2nd round for the loan, and is researching if we are eligible to reapply. Lori stated we are waiting for our Auditor to respond to Dawn’s email to review the loan tracking documents she has to date.
- D. ALSIP/SWSRA Lease Agreement Update - Lori noted this agreement is still to be reviewed by Director Huber but not a priority for GATA process at this time.
- E. Day Camp Sponsor Update - Lori noted All sponsors but 1 (Alsip VFW) have responded back that we can keep the donation for other purposes.
- F. Fall Brochure/Postcard Update - Lori noted 500 mailed, and 8 returned with undeliverable addresses. Lori stated we will deliver some to our Member Districts to promote. Suggestion made to follow up with participants if they have received theirs due to the current USPS issues in mail delivery.
- G. IPDLAF CD Update – Lori noted we did not renew our CD that matured in June; due to the uncertainty of the member district tax collections likely to be later this year.
- H. Unemployment Update - Lori noted 4 claims to date with only 1 possibly being “chargeable to SWSRA” but no confirmation of that yet.
- I. PPE Update - Dawn noted \$1,875.16 is total expense/purchases to date

VI. NEW BUSINESS (*=Action or Approval Item):

BOARD OF DIRECTORS’ COMMENTS:

Director O’Shaughnessy: Noted that Peter Murphy sent a survey via email in attempting to get Park District Funding and encouraged all to complete the survey.

VII. EXECUTIVE SESSION (if necessary)

VIII. RECONVENE REGULAR MEETING

IX. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Whitcomb, seconded by Director Fullerton to adjourn the meeting at 10:52 a.m. Roll was called with Sharon Rybak, Directors Huber, Whitcomb, Fullerton, and O’Shaughnessy voting yes. Motion passed 5 – 0.