

SOUTH WEST SPECIAL RECREATION ASSOCIATION  
12521 SOUTH KOSTNER, ALSIP, IL 60803

MINUTES OF REGULAR MEETING OCTOBER 16, 2019

**I. CALL TO ORDER**

The regular meeting of the Board of Directors of South West Special Recreation Association (SWSRA) was called to order at 10:01 a.m. by Director Egizio. The meeting was held at the Alsip Park District, Alsip, Illinois.

**II. ROLL CALL - PRESENT:**

MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO, PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, TREASURER
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON
WORTH PARK DISTRICT	ROBERT O'SHAUGHNESSY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS

**ROLL CALL - ABSENT:**

ALSIP PARK DISTRICT	JEANNETTE HUBER, VICE PRESIDENT
BLUE ISLAND PARK DISTRICT	TOM WOGAN, SECRETARY ( <i>arrived at 10:10am after roll call</i> )
VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS

**SWSRA Team PRESENT:**

LORI CHESNA	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER
PAULA MARR	PR MARKETING

**III. VISITOR AND CITIZEN COMMENTS:** Lori presented Dawn Kehoe with the Employee of the Month Award.

**IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA:**

- A. Minutes of the Regular Board Meeting – SEPTEMBER 18, 2019
- B. Disbursements – SEPTEMBER Totaling \$16,031.02
- C. Financial Reports – SEPTEMBER - Treasurer's Report and Income Statement  
Director O'Shaughnessy asked for clarification on the Proven Business Systems overage copy charges; Dawn responded that is for the full year under the maintenance agreement. Dawn noted we are now leasing with a monthly payment of \$200. Motion made by Director Whitcomb, seconded by Director Fullerton to approve Administrative Matters/Consent Agenda as presented. Roll was called with Directors Egizio, Whitcomb, Fullerton, O'Shaughnessy, and Fairbanks voting yes. Motion passed 5 – 0.

**V. PRESIDENT'S REPORT:**

- A. Correspondence – None
- B. Public Recognition – None

**VI. STAFF REPORTS:**

- A. Superintendent of Recreation Report, Susan on Maternity Leave; report prepared by Marina Uher  
Lori presented report and it was placed on file.
- B. Executive Director Report, Lori Chesna - Lori presented report and it was placed on file.
  - A. September Donations/Sponsorships Received (***See attached***)
  - B. PR/Marketing Events
  - C. Upcoming SWSRA Special Events at Member Districts  
Lori noted we held our dance at Hickory Hills and unfortunately there was damage to their men's room. Lori stated we will put new procedures in place for the future such as checking facility before and after event.  
Director Fullerton noted part was ordered and it is a minimal cost that her maintenance should be able to fix.
- D. Eastwood Car Show & Photo Shoot  
Lori noted Paula Marr took awesome pictures for Eastwood to use as well as SWSRA's PR Marketing.

C. Attorney Report - None

TOM WOGAN (*arrived after roll call at 10:10 a.m.*)

**VII. UNFINISHED BUSINESS (\*= Action or Approval Item):**

A. Approval of Final Audit FY 18/19 & Signed Management Representation Letter\*

Motion made by Director Whitcomb, seconded by Director Fairbanks to approve the FY18/19 Audit report and Management Letter as presented and place on file. Roll was called with Directors Egizio, Wogan, Whitcomb, Fullerton, O'Shaughnessy, and Fairbanks voting yes. Motion passed 6 – 0.

B. Leased Vehicle Update

Lori stated Midwest Transit called and said they had to make some changes to the current order as they no longer have the special order chassis available but a pool chassis instead at the same price. Lori read the differences between the two noting she reviewed these changes with an experienced mechanic if any safety concerns and since none authorized continue with our order.

C. Health Insurance Update

Lori stated per last meeting recommendation; she researched other insurance options. Lori noted her recommendation and SWSRA's best interest is to stay on our current BCBS plan with "age rated"; and to offer HMO Free and PPO 10% to the employees as it encourages employees to take HMO; premiums are less expensive. Director Egizio asked for clarification regarding our \$600 threshold. Lori noted we would no longer have any threshold. Lori distributed an analysis document for SWSRA employee's insurance premiums for discussion showing the impact on SWSRA. Director Egizio suggested consider next year a "flat rate" or no charge option for employees to eliminate the "age rated" discrimination factor. Lori noted another option to revisit is Alsip's scale based formula of years of service for employee responsibility portion. Director Egizio also suggested an incentive option for employees who participate in a fitness program receive a discount on employee contribution. Director Egizio asked if dental or vision is included in the premium. Lori noted these premiums do not include either and that she wanted to add a vision option. Director Egizio asked who pays for that. Lori responded we typically have paid for dental. Lori noted she would pick the 400 plan for vision and it would be approximately another \$35 in addition to our current premiums noted on the document. In summary, recommendation is Free for HMO, 10% for PPO and 50% for spouse and dependent coverage.

Motion made by Director Whitcomb, seconded by Director Fullerton to proceed with the Executive Director's recommendation as presented. Roll was called with Directors Egizio, Wogan, Whitcomb, Fullerton, O'Shaughnessy, and Fairbanks voting yes. Motion passed 6 – 0.

**VIII. NEW BUSINESS (\*=Action or Approval Item):**

**IX. BOARD OF DIRECTORS' COMMENTS: None**

**X. EXECUTIVE SESSION (if necessary)**

Director Egizio asked for a motion at 10:32 a.m. to move into **Executive Session** per Executive Director Lori Chesna's request for the purpose to discuss a specific employee matter. The motion was made by Director Whitcomb, seconded by Director Fullerton. Motion carried by voice vote 6 – 0.

**XI. RECONVENE REGULAR MEETING**

Director Egizio asked for a motion to return to **Open Session**. The motion was made by Director Whitcomb, seconded by Director Fullerton. Motion carried by voice vote 6 – 0. The regular session of the Board Meeting reconvened at 10:52 a.m.

**XII. ADJOURNMENT OF REGULAR MEETING**

Motion made by Director O'Shaughnessy, seconded by Director Whitcomb. Motion carried by voice vote 6 – 0. The meeting adjourned at 10:53 a.m.

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Dawn Kehoe, Corresponding Secretary

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Tom Wogan, Corporate Secretary