



**BOARD OF DIRECTORS - REGULAR MEETING MINUTES
DECEMBER 8, 2021 - 10:03 a.m.**

PALOS HEIGHTS RECREATION DEPARTMENT- 6601 West 127th Street

I. CALL TO ORDER

The meeting was called to order at 10:02 a.m. by President, Director Huber

II. ROLL CALL – PRESENT:

ALSIP PARK DISTRICT	JEANNETTE HUBER, PRESIDENT
POSEN PARK DISTRICT	T. J. WHITCOMB, VICE PRESIDENT
HICKORY HILLS PARK DISTRICT	JENNIFER FULLERTON, SECRETARY
PALOS HEIGHTS RECREATION DEPT.	MATT FAIRBANKS, TREASURER
WORTH PARK DISTRICT	ROBERT O’SHAUGHNESSY
MIDLOTHIAN PARK DISTRICT	DOMINIC EGIZIO
BLUE ISLAND PARK DISTRICT	TEDDY RUTHENBERG

ROLL CALL - ABSENT:

VILLAGE OF MERRIONETTE PARK	MICHELLE HIGGINS
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SWSRA TEAM- PRESENT:

NICOLETTE LAHMAN	EXECUTIVE DIRECTOR
DAWN KEHOE	BUSINESS MANAGER

III. VISITOR AND CITIZEN COMMENTS None

IV. ADMINISTRATIVE MATTERS/CONSENT AGENDA

- A. Minutes of the Regular Board Meeting – NOVEMBER 17, 2021
- B. Disbursements – NOVEMBER Totaling \$25,830.63
- C. Financial Reports – NOVEMBER - Treasurer’s Report and Income Statement
Noted by Director Fullerton to correct format issue on Item A. Minutes of the Regular Board Meeting – NOVEMBER 17, 2021 under Executive Director Report Items G&H on page 2of2.
Motion made by Director Whitcomb, seconded by Director Fullerton to Approve the Consent Agenda as presented with format issue corrected on Item A as noted.
Roll was called with Director Huber, Director Whitcomb, Fullerton, Fairbanks, O’Shaughnessy, Egizio and Ruthenberg voting Yes. Motion passed 7 – 0.

V. PRESIDENT’S REPORT

- A. Correspondence
- B. Public Recognition

VI. STAFF REPORTS

- A. Executive Director Report, Nicolette Lahman – Report was placed on file
 - A. November 2021 Donations/Sponsorships Received (**See attached**) Suggestion was made to start adding a comparison of prior year on this report.
 - B. Grey lift update
 - C. Recreation Report (**See attached**)
 - D. Upcoming Events – Nicolette noted she will contact the Worth Police Department to inform them of our 12/15/21 North Pole Drive-Thru at Worth Community Center

Nicolette added to her report and distributed documents of our new logo designs. She noted this is part of the re-branding project for SWSRA that will also include our website redesign.

B. Attorney Report – None

VII. OLD BUSINESS (*= Action or Approval Item)

Discussion began about a need for SWSRA to have a Board Meeting Remote Policy and what the contents should be. Board consensus was for Nicolette to draft a policy to get formalized.

Discussion began to include Executive Session Bi-Annual Review to be on Agenda for the January meeting.

VIII. NEW BUSINESS (*=Action or Approval Item)

Discussion began to include SSSRA for an updated Co-Operative Agreement Resolution on the to do list.

IX. BOARD OF DIRECTORS' COMMENTS

Director O'Shaughnessy noted having SWSRA's Oasis program starting inside their agency is wonderful. He also extended his congratulations to Director Fairbanks for his IPRA Board Election for a 3-year term as Chicago Metro Region Representative.

Director Huber noted they are looking into having a construction manager on the expansion project.

Director Whitcomb noted he is waiting for Kaboom Storybook link on the Playground Build that he will share.

Director Egizio noted an unfortunate gun incident in their facility parking lot, noting no one was injured.

Director Fullerton noted her Board approved a new Raise process effective January 1 and again May 1 and shared those details.

X. EXECUTIVE SESSION (if necessary)

XI. RECONVENE REGULAR MEETING

XII. ADJOURNMENT OF REGULAR MEETING

Motion made by Director Whitcomb, seconded by Director Fullerton to adjourn the regular meeting at 10:50 a.m. Motion passed by voice vote 7 – 0.

Dawn Kehoe, Corresponding Secretary

Jennifer Fullerton, Secretary